

Early Years Induction Meeting



Welcome to Bardfield Academy

This presentation aims to provide an introduction to Bardfield Academy and includes initial information which we hope you will find useful. Should you have any further questions, staff will be happy to discuss these with you.

The information in this presentation will also be given out after the meeting.

The school website www.bardfieldacademy.org is kept up to date with the latest news and events and has lots more information about our school.

Staff at Bardfield Academy

Reception Class Teachers

Mrs Kain (EYFS Lead and Class teacher) – Purple Class

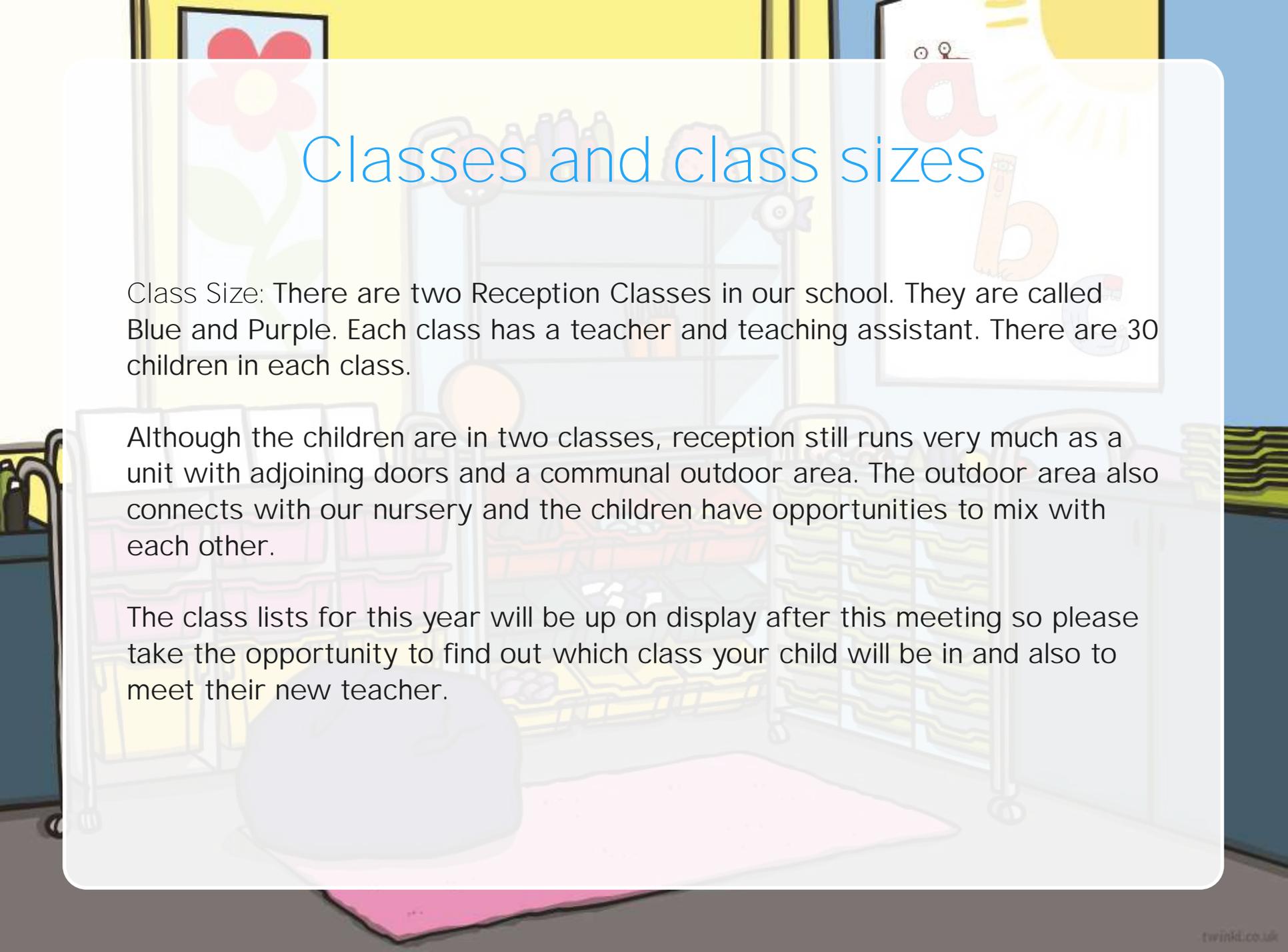
Mrs Harvey (Reception Class teacher) – Blue Class

Reception Teaching Assistants

Mrs Grant

Mrs Leftwich

Miss Volskyte



Classes and class sizes

Class Size: There are two Reception Classes in our school. They are called Blue and Purple. Each class has a teacher and teaching assistant. There are 30 children in each class.

Although the children are in two classes, reception still runs very much as a unit with adjoining doors and a communal outdoor area. The outdoor area also connects with our nursery and the children have opportunities to mix with each other.

The class lists for this year will be up on display after this meeting so please take the opportunity to find out which class your child will be in and also to meet their new teacher.

On Your Child's First Day

You should bring your child into school via the external classroom door between 8:35am and 8:45am when registers close.

If you arrive after this time- please bring your child to the office to go through the late gate.

You may leave them straight away if they are settled but if your child finds it difficult and becomes upset, you are welcome to stay with them until they are settled.

In September

Week 1 4th-8th September Children will be collected at 11:30am.

Week 2 11th September – Parents are invited to join the children for their first school lunch. Children are entitled to a free school meal but parents will need to provide their own food.

Week 2 12th-15th September Children will stay for lunch and be collected at 1pm.

Week 3 18th September onwards Children will stay all day and be collected at 2:55pm on Monday to Thursday. School finishes at 1.30pm on Fridays.

Collection from School

At the end of the day, the children are seen out of the classroom doors and we ask you to wait on the outside of the fence to the Reception outdoor area. It is useful if you stand in a similar position each day as this can help staff know where to look for you to ensure your child comes out safely.

If someone other than a parent is collecting, please ensure you let your child's class teacher know in the morning or call the school office during the day. We are not allowed to release the children unless we have your permission. If someone else will be collecting regularly, a letter stating the days at the start of term will be sufficient.

Please remember that it is very important to us to see the children out safely and it can take a little while at the beginning while we are getting to know all of the parents. We appreciate your patience during this time.

Daily Timetable and Important Dates

Daily Timetable

8:35-10:20 Session 1

10:20-10:40 Morning break

10:40-11:45 Session 2

11:45-12:40 Lunchtime

12:40-2:55 Afternoon session

School finishes at 1.30pm on Fridays only.

Important Dates: Important dates and events are included in our regular newsletters and can also be found on our school website. Some important dates this term include:

Half term 14th October – 29th October

Christmas holidays 21st December-2nd January



Absence and Attendance

If your child is not well enough to attend school, you must phone the school office in the morning for each day of their absence.

Attendance is very important at school as the children are learning new concepts every day. Our school target is 95.5% and there are termly raffles with prizes for children who attend school every day.

If your child has been prescribed antibiotics or medication that they will need to take at school, please hand these in to the school office to be stored securely.

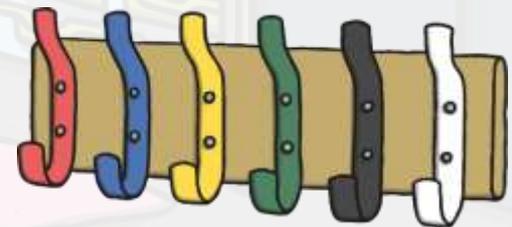
Trays and Pegs/Objects from Home

Trays and Pegs:

Children will have their own peg to store their coats and PE bags. We recommend all children bring in a carrier bag with spare clothes in too.

They will also have a named tray to store book bags, letters and any works of art to take home.

Objects from home: Children are asked not to bring in toys from home unless asked specifically to do so by the class teacher. We will have a weekly show and tell session on Fridays and children will be allowed to bring in an item from home. Please do not allow children to bring anything valuable in case it is broken.



Clothing

Clothing: At Bardfield Academy all children wear a school uniform consisting of a royal blue jumper or cardigan, grey trousers or skirt and a white polo shirt. Children should also wear suitable black school shoes. (no nail varnish or jewellery is allowed)

P.E. Kits: Children will also require clothes and shoes to be worn during Physical Education lessons and activities. Your child will need: a white t-shirt, black shorts or jogging bottoms and a pair of black plimsolls.

Please ensure that all clothing that your child wears or brings into school, is clearly named.

Food and Drink

Lunch: At lunchtime your child can have a packed lunch prepared at home and brought into school, or a school dinner. Lunchtime is between 11:45 and 12:40pm, when the children can eat lunch and then play with their friends. All early years and Key Stage 1 children are entitled to a free school meal each day. There will be a selection of different meals available each day for your child to choose from. Vegetarian options are always available. Please let us know if your child has any other dietary restrictions or requirements.

Packed lunches should support our school's healthy eating policy. Please note that our school is a 'nut free' zone which means that all types of nuts are banned. Also note that FIZZY DRINKS/SWEETS/CHOCOLATE are not allowed in school lunches.

Snacks: Children will receive a FREE PIECE OF FRUIT/HEALTHY SNACK during the day.

Drinks: Water is available throughout the day, including lunchtimes. Children can also bring a drink to school – remembering that no fizzy drinks are allowed.



Health

Health: Staff need to be aware of your child's medical background, in particular any allergies (e.g. bee stings, dairy food), any dietary restrictions (e.g. vegetarian or Halal) and any medical conditions that are important for us to know (e.g. asthma or eczema).

Children can suddenly become ill and therefore it is important that we know we can contact you or another adult relative/friend at all times. Please ensure that the school is kept up to date with your contact details. If your child is unable to attend school due to illness, please telephone the school office to let us know.



Early Years Curriculum

Activities in Reception are carefully planned and organised in order to provide a range of learning experiences. Individual learning journeys are kept by staff to record the activities your child participates in and undertakes, as well as their progress in specific skills.

Planning for each half term is carried out using a topic-based approach, following the children's interests and responding to specific events.

There are 7 Areas of Learning in the Early Years Foundation Stage (EYFS), which activities are planned around:

- Personal, Social and Emotional Development
- Physical Development
- Communication and Language
- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

Throughout the EYFS, children will be working towards the Early Learning Goals. These describe the level of attainment expected at the end of your child's Reception year in school.

Purple Class



Purple Class



Blue Class



Outside Reception



Gates



Nursery



Learning Journeys and Reports

At Bardfield Academy, we use an online learning journey called 'Tapestry.' This will form a unique record of your child's learning and development. It will contain photographs and staff observations. The photos are stored securely and you will be able to set up an account and access the observations once the term has begun. There will be a workshop in the first few weeks to explain how to use the website.

Tapestry allows you to comment on observations and also upload your own photos of the children. It is a great way for you to share with us what the children have been doing at home.

Reports – you will be invited into school for TLC in the both the autumn and spring terms. This will be an opportunity to discuss your child's progress.

A report will also be sent home at the end of the academic year.



Home Learning

We understand and value the support you provide for your child at home. Early years staff would love to hear about what you and your child have been doing at home. We encourage you to share your child's learning, achievements and experiences with staff, as this helps us to build a more complete picture of your child.

Homework – Once the children start learning their sounds in phonics, they will bring home flashcards to practise. Later on in the year they will start receiving spelling, maths and topic activities.

Reading book- Your child will also be issued with a reading book. These will be changed once a week. Please read with your child and comment in their reading record. Your child will need to bring in a bag in order to receive a book, we recommend the school's book bags.

Stay and Play- We aim to have a stay and play session once a half term where you can complete activities with your child and see their learning journey if you have not got internet access at home.

We hope that this presentation is useful. Should you have any questions, please feel free to speak to a member of staff. Please remember to take the leaflets and letters on the table.

We aim to ensure that your children's experience in Bardfield Academy is a happy and rewarding one. We look forward to working with both you and your children.



